

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF LEWIS COUNTY, WASHINGTON

IN RE: CALL FOR BIDS FOR
PUBLICATION OF COUNTY
LEGAL NOTICES

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) RESOLUTION NO. 14- 040

BE IT RESOLVED by the Board of County Commissioners of Lewis County, Washington, that Lewis County call for bids for the following:

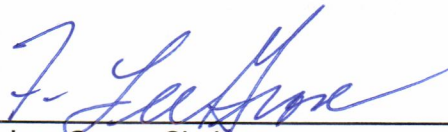
PUBLICATION OF LEWIS COUNTY LEGAL NOTICES

BE IT FURTHER RESOLVED that the Commissioners Office is hereby instructed to prepare said bid proposals.

DONE IN OPEN SESSION this 3rd day of February 2014.

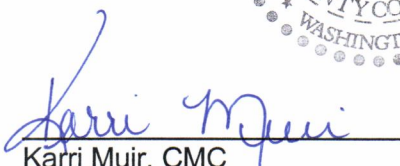
BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON




F. Lee Grose, Chairman


Edna J. Fund, Vice-Chair


P.W. Schulte, Member


Karri Muir, CMC
Clerk of the Board



LEWIS COUNTY, WASHINGTON INVITATION TO BID FOR SERVICES

TITLE: PUBLICATION OF LEWIS COUNTY LEGAL NOTICES

ISSUED BY: Board of County Commissioners, 351 NW North Street, Chehalis, WA 98532, Phone (360) 740-1419, Fax (360) 740-1475

BID DUE DATE & TIME: Sealed bids must be submitted to the Clerk of the Board in the Lewis County Commissioners' Office, 351 NW North Street, Room 210, Chehalis, WA 98532 before 9:30 a.m. **Monday, March 24, 2014**

THIS BID IS BEING SUBMITTED BY:

Bidder Name _____

Company _____

Address _____

City _____ St _____ Zip _____

Ph _____ Fax _____

The undersigned offers and agrees to furnish the goods or services for the period required at the price(s) entered herein subject to the terms and conditions attached hereto.

I CERTIFY that the bid document has been read and understood and that all of the conditions contained therein are acceptable, and further, to the best of my knowledge the information contained in this bid proposal is accurate and complete and that I have the legal authority to commit this firm to a contractual agreement.

BY: _____

Date: _____

BID ISSUE DATE: February 3, 2014

NATURE OF THE PROJECT: This is a bid for publication of Lewis County's legal notices.

MAIL OR HAND DELIVER BIDS PRIOR TO 9:30 AM, MONDAY, March 24, 2014 TO: the Clerk of the Board of County Commissioners, 351 NW North Street, Room 210 Chehalis, WA 98532

PROPOSAL EFFECTIVE PERIOD: Bid proposals will be effective for a one-year period commencing July 1, 2014.

For administrative information contact Karri Muir, CMC, Clerk of the Board, Board of County Commissioners Office, 351 NW North Street, Chehalis, WA 98532 at (360) 740-1419 or at karri.muir@lewiscountywa.gov.

The bid response consists of the following pages when completed and submitted: Invitation To Bid, Bid Scope of Work, Bid Proposal and an example of a legal notice complying with scope of work, circulation information, and webpage information.

THIS IS NOT AN ORDER. THIS IS AN INVITATION TO BID WHICH DOES NOT OBLIGATE LEWIS COUNTY TO PLACE AN ORDER

Scope of Work
BID INSTRUCTIONS

INVITATION TO BID TITLE: PUBLICATION OF LEWIS COUNTY LEGALNOTICES

The bidders will complete the bid questionnaire; provide a sample of a legal notice using the legal notice attached to these instructions and conforming to the requirements set forth in the Scope of Work; state the proposed cost to publish that sample in the bidder's statutorily eligible newspaper or journal; and provide a price for providing the services listed in the Scope of Work.

SCOPE OF WORK

Publish Lewis County legal notices in the bidder's newspaper or journal of general circulation in Lewis County using 8-point type in 1.20 column inch during the one-year period commencing July 1, 2014.

SELECTION CRITERIA

The lowest responsible bidder will be selected on the following criteria: cost per column inch using 8-point type; total Lewis County circulation figures of newspaper or journal of general circulation for the calendar year 2013; paid Lewis County circulation figures for the calendar year 2013; the availability of a website (this meets new requirements established in the Revised Code of Washington regarding bidding laws); total number of hits on the website for the month of January, 2014; the website address; and the quality of the sample notice returned and the price of the sample returned. Bidders are asked to complete the attached bidder form and attach sample.

BID PROPOSAL

| | |
|-------------------|--|
| Name of Bidder: | |
| Address: | |
| City: | |
| Zip Code: | |
| Phone: | |
| Fax: | |
| Email: | |
| Point of Contact: | |

1. Cost of 1.20 column inch at 8-point type in newspaper or journal: _____
2. Total circulation for newspaper or journal in calendar year 2013 (Provide total circulation numbers and a breakdown of circulation by the following zip codes - 98304, 98336, 98355, 98356, 98361, 98377, 98522, 98531, 98532, 98533, 98538, 98539, 98542, 98544, 98564, 98565, 98570, 98572, 98579, 98582, 98585, 98591, 98593, 98596):
3. Paid circulation (numbers) for newspaper or journal in calendar year 2013 (Provide total circulation numbers and a breakdown of circulation by the following zip codes -98304, 98336, 98355, 98356, 98361, 98377, 98522, 98531, 98532, 98533, 98538, 98539, 98542, 98544, 98564, 98565, 98570, 98572, 98579, 98582, 98585, 98591, 98593, 98596):
4. Current Availability of Website: Yes No
5. Current Website Address: _____
6. Total number of hits on current website for the month of January 2014: _____
7. Attach sample of public notice provided with this bid package.
8. Cost to publish sample legal notice: _____

BID SUBMITTED BY: _____

(Printed Name)

CALL FOR BIDS

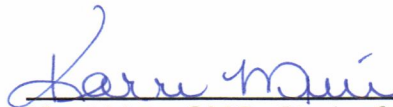
NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Lewis County, Washington, will open sealed bids and publicly read them aloud on or after 10:00 a.m., Monday, March 24, 2014, in the Lewis County Commissioners Hearing Room, 2nd Floor, Courthouse, Chehalis, Washington, for publication of Lewis County legal notices for the year commencing July 1, 2014 and ending June 30, 2015.

Sealed bids must be delivered to the Lewis County Clerk of the Board, Room 210, Chehalis, Washington, before 9:30 a.m. on the date specified for opening and in an envelope clearly marked "SEALED BID FOR PUBLICATION OF LEWIS COUNTY LEGAL NOTICES -- TO BE OPENED MARCH 24, 2014, ON OR AFTER 10:00 AM.

For bid instructions, please see www.lewiscountywa.gov. The newspaper or publication must be established as one of "general circulation" within Lewis County.

Pursuant to RCW 36.72.075, the Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding and to contract with the best and lowest responsible bidder as the best interest of the County may appear. Questions regarding bid submission and consideration must be submitted to the Board in advance of bid delivery.

DATED this 3rd day of February, 2014



Karri Muir, CMC, Clerk of the Board
Board of County Commissioners

Publish: The East County Journal
Wednesday, February 5, 2015

LEGAL NOTICE

EXAMPLE

CALL FOR BIDS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Lewis County, will open sealed proposals and publicly read them aloud on or after 10:00 a.m. on Monday, June 8, 2014, at the Lewis County Courthouse, Chehalis, Washington, for the 2014 Countywide Prelevels and Overlays Project. SM 09RRR0 HMA.

SEALED BIDS MUST BE DELIVERED BEFORE 9:30 A.M.

Sealed proposals must be delivered to the Clerk of the Board of Lewis County Commissioners, Room 209 (351 N.W. North Street Chehalis, Washington 98532) by **9:30 a.m.** on the date specified for opening, and in an envelope clearly marked: ***"SEALED BID FOR THE 2009 COUNTYWIDE PRELEVELS AND OVERLAYS PROJECT, SM 09RRR0-HMA TO BE OPENED ON OR AFTER 10:00 A.M. ON MONDAY, JUNE 8, 2014"***

Each bid shall be in accordance with the plans, specifications, and other contract documents now on file with the County Engineer. The contract documents may be viewed and downloaded from Lewis County's Web Site @ www.lewiscountywa.gov or you may call the Lewis County Engineers office @ (360)740-2612 and request a copy be mailed to you.

Each bid shall be accompanied by a certified check, cashier's check or bid bond payable to the Treasurer of Lewis County in the sum of five percent (5%) of the bid to be forfeited to Lewis County by the successful bidder in case they fail to enter into contract and file an acceptable surety bond in the full amount of the bid to fill conditions of said contract within twenty (20) calendar days of the date of award.

The Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding.

DATED this 18th day of May, 2014.

Karri Muir, CMC, Clerk of the Board

RCW 65.16.020**Qualifications of legal newspaper.**

The qualifications of a legal newspaper are that such newspaper shall have been published regularly, at least once a week, in the English language, as a newspaper of general circulation, in the city or town where the same is published at the time of application for approval, for at least six months prior to the date of such application; shall be compiled either in whole or in part in an office maintained at the place of publication; shall contain news of general interest as contrasted with news of interest primarily to an organization, group or class; shall have a policy to print all statutorily required legal notices; and shall hold a periodical class mailing permit: PROVIDED, That in case of the consolidation of two or more newspapers, such consolidated newspaper shall be considered as qualified if either or any of the papers so consolidated would be a qualified newspaper at the date of such legal publication, had not such consolidation taken place: PROVIDED, That this section shall not disqualify as a legal newspaper any publication which, prior to June 8, 1961, was adjudged a legal newspaper, so long as it continues to meet the requirements under which it qualified.

[2001 c 283 § 1; 1961 c 279 § 1; 1941 c 213 § 3; 1921 c 99 § 1; Rem. Supp. 1941 § 253-1. Prior: 1917 c 61 § 1.]